

Virtual University of Pakistan is a Federal Chartered Public University with its Head Office at Islamabad (VIRTUAL UNIVERSITY IS AN EQUAL OPPORTUNITY EMPLOYER)

Virtual University of Pakistan requires the services of bright & motivated individuals, for the following regular posts on contractual basis (three years extendable contract on satisfactory performance). The selected applicants can be placed for duty in any campus of Virtual University of Pakistan or in its main Offices.

Department	Designation	No. of Post(s)	Eligibility Criteria
IT Department	Data Base Administrator (Microsoft SQL Server) Pay Scale E-IV Lump Sum Salary PKR 156,079/- (per month) (Islamabad or Any Where in Pakistan)	1	1st Class 4-year BS degree in Computer Sciences/IT or equivalent from HEC recognized University/Institution with Microsoft SQL Server related Certification. At least 05 Years post qualification experience of SQL server data base administration, managing multiple MS SQL 2005 and above RDBMS on large systems, strong self-sufficiency and initiative working on data base projects, monitoring and tuning of a data base to provide a high availability service, capable of handling transactional SQL and DTS stored procedures and can manage internal and external MS SQL data base security. Excellent English writing/communication with strong analytical competence and problem-solving skills are mandatory.
	Senior Software Engineer (Mobile Application Development – Post 1) & ASP.NET Post 1) Pay Scale J-I Lump Sum Salary PKR 117,466/- (per month) (Islamabad or Any Where in Pakistan)	4	4-Year BS degree in Computer Science/IT or equivalent (1st division) from HEC recognized University / Institution. At least 3 Years post qualification experience of designing, developing and deploying complex software systems. Good domain knowledge of Learning and Content Management Systems as well as current programming tools and languages is a must. Experience of developing desktop and Internet based applications with strong database management skills is required. Fluency in spoken and written English is required.
	Software Engineer (Mobile Application Development - Post 4 ASP.NET - Posts 8) Pay Scale J-II Lump Sum Salary PKR 92,294/- (per month) (Islamabad or Any Where in Pakistan)	14	4-Year BS degree in Computer Science/IT or equivalent (1st division) from HEC recognized University / Institution. At least 2 Years post qualification experience of designing, developing and deploying complex software systems. Fluency in spoken and written English is required. Good domain knowledge of Learning and Content Management Systems as well as current programming tools and languages is a must. Experience of developing desktop and Internet based applications with strong database management skills is required. Excellent interpersonal skills will be an asset.
Networking	Network Executive Pay Scale E-III Lump Sum Salary PKR 202,102/- (per month) (Islamabad)	1	1 st Class 4-year BS (CS/IT) OR BE (EE) or equivalent from HEC recognized University/Institute with Network certification. At least 7 Years post qualification experience of designing, implementing and maintaining complex networks; capability to handle firewalls, routers, switches and other LAN/WAN equipment. Proficiency in installing, configuring and troubleshooting web, file, mail, DBMS, DNS and proxy servers etc. under Windows/Linux environments is required. Excellent command over spoken and written English
	Network Manager Pay Scale J-I Lump Sum Salary PKR 117,466/- (per month) (Islamabad)	1	1st Class 4-year BS (CS/IT) OR BE (EE) or equivalent from HEC recognized University/Institute with Network certification. At least 3 Years post qualification experience of designing, implementing and maintaining complex networks; capability to handle firewalls, routers, switches and other LAN/WAN equipment. Proficiency in installing, configuring and troubleshooting web, file, mail, DBMS, DNS and proxy servers etc. under Windows/Linux environments is required. Excellent command over spoken and written English.
	Network Administrator Pay Scale J-II Lump Sum Salary PKR 92,294/- (per month) Nankana 1; Rahim Yar Khan 1; Gojar Khan 1; Karachi-2; Badin 1; KalaShahKaku-1, Lahore 1; Multan-1]	09	4-year BS (CS/IT) OR BE (EE) or equivalent (at least 2nd division) from HEC recognized University / Institution with Network certification. At least 2 Years post qualification experience of designing, implementing and maintaining complex networks; capability to handle firewalls, routers, switches and other LAN/WAN equipment. Proficiency in installing, configuring and troubleshooting web, file, mail, DBMS, DNS and proxy servers etc. under Windows/Linux environments is required. Must be fluent in written and spoken English.
	Assistant Network Administrator Pay Scale J-IV Lump Sum Salary PKR 55,377/- (per month) [Lahore 2; Kala Shah Kaku-1, Nankana 1; Pattoki-1, Bahawalnagar 1; Rahim Yar Khan-1, Jalalpur Pir wala 1; Muzaffargarh-1, Multan-2, Abbotabad-1, Islamabad 2; Jhelum-1, Karachi- 5; Badin 1; Sukkar- 2, Quetta-1]	24	4-year BS (CS/IT) OR BE (EE) or equivalent (at least 2nd division) from HEC recognized University / Institution.
Television	Managing Director Television Pay Scale E-I Lump Sum Salary PKR 388,195/- (per month) (Islamabad or Lahore)	1	Master's degree or equivalent from HEC recognized University / Institution. At least 25 years experience in Television Management and Programming with at least 10 years experience in Programs Management as Executive. Must have excellent command over spoken and written English. Strong interpersonal skills and IT proficiency are a must.
	Program Manager Pay Scale E-III Lump Sum Salary PKR 202,102/- (per month) (Islamabad or Lahore)	1	Master's degree or equivalent from HEC recognized University / Institution. At least 10 years' experience of Television production as program producer with at least 3 years' experience of Program management in a television channel. A flare for creativity and a sense of commitment and devotion will be considered assets. Fluency in spoken and written English is a must. Sound knowledge of latest television technologies and IT proficiency are also required.
	Program Producer Pay Scale E-IV Lump Sum Salary PKR 156,079/- (per month) (Islamabad or Lahore)	2	Master's degree or equivalent qualification from HEC recognized University / Institution. At least 7 years Television program production experience. A flair for creativity with team management skills will be required. Experience in producing programs independently using multiple cameras through switcher is a must. Knowledge of latest production techniques and equipment are required. Fluency in spoken and written English is a must. IT proficiency is required.
	Recording Engineer Pay Scale J-II Lump Sum Salary PKR 92,294/- (per month) (Islamabad or Lahore)	1	Intermediate or equivalent (at least 2nd division) from recognized Board/ Institution. At least 5 years' experience in renowned production houses or TV stations is a must. Experience of setting up and patching equipment racks, CCU, switchers, cameras and all related audio/video equipment is required.
	Graphic Designer Pay Scale J-II Lump Sum Salary PKR 92,294/- (per month) (Islamabad or Lahore)	1	BFA or equivalent degree from HEC recognized University/Institute, specializing in visual communication, multimedia or graphic design. At least 3 years' experience with atleast 1 years experience of creating graphics/animation. Proficiency in current graphic, design, illustration, animation, 3-D software as well as knowledge of non-linear editing programs is required. IT proficiency is a must.
	Cameraman Pay Scale J-II Lump Sum Salary PKR 92,294/- (per month) (Islamabad or Lahore)	2	Bachelor's degree or equivalent from HEC recognized University / Institution. At least 5 years relevant experience. Command over all type of professional indoor/outdoor television lighting and camera operations is a must. Knowledge of latest digital equipment, cameras, filters, lenses is required. Good communication, interpersonal and IT skills are also required.
	Assistant Program Producer Pay Scale J-II Lump Sum Salary PKR 92,294/- (per month) (Islamabad or Lahore)	2	Bachelor's degree or equivalent from HEC recognized University / Institution. At least 3 years Television program production experience. Experience in producing programs independently using multiple cameras through switcher is a must. Knowledge of latest production techniques and equipment is required.
	Engineer Earth Station Pay Scale J-II Lump Sum Salary PKR 92,294/- (per month) (Islamabad or Lahore)	1	B. Tech, or DAE (at least 2nd division) from a recognized University / Board/ Institution. At least 10 years' experience in electronics /telecommunication / radar / broadcasting. IT proficiency is a must.
Planning & Development	Assistant Director Planning & Development Pay Scale E-IV Lump Sum Salary PKR 156,079/- (per month) (Islamabad)	1	B.Sc. Civil Engineering/Bachelors in Architecture Engineer (HEC recognized University). At least 5 years of proven post-qualification experience preferably in buildings. Must have excellent command over spoken and written English. IT proficiency is a must.
	Planning & Development Officer Pay Scale J-I Lump Sum Salary PKR 117,466/- (per month) (Islamabad)	1	Master's degree or BS degree (16 years qualification) in Economics / Statistics / Commerce / Economic Planning / Economic Policy / Development Economics / Business Administration or Public Finance from a recognized University and Three years' experience of work or research relating to Development Economics / Public Finance / Banking /International Economics / Statistics or other fields of Economic Planning or Development.
	Interior Designer/ Architect Pay Scale E-IV Lump Sum Salary PKR 156,079/- (per month) (Islamabad)	1	B.S. Architecture or Design (HEC recognized University). At least 5 years of proven post-qualification experience preferably in buildings. Must have excellent command over spoken and written English. IT proficiency is a must.
	Draftsman Pay Scale J-II Lump Sum Salary PKR 92,294/- (per month) (Islamabad)	1	DAE Civil (Diploma of architecture). At least 2 years of proven post qualification experience preferably in drawing buildings. Must have excellent command over AutoCad. IT proficiency is a must.
Engineering	Electrician Pay Scale J-VI Lump Sum Salary PKR 38,861/- (per month) (Islamabad)	2	At least 2nd division DAE (electrical) from a recognized Institution. At least 2 years post qualification experience as an electrician in a well reputed organization. Ability to install and maintain all electrical fittings / DBs as well as wiring is required. Experience in operation and handling of power generator is required.

The eligibility criteria for the above-mentioned Posts are also given on the Virtual University Website (<https://www.vu.edu.pk/Opportunities/Jobs.aspx>).

Further, if the candidate holds a qualification higher than the minimum prescribed for the Job Position, then the Division/CGPA of the higher Degree will be considered, provided the minimum prescribed degree is not at par.

PLEASE READ THE FOLLOWING INSTRUCTIONS BEFORE APPLYING:

- I. The age of superannuation is 60 years.
- II. Those already in the government / semi-government service or autonomous bodies will be required to bring 'No Objection Certificate (NOC)' from their current employer, at the time of interview.
- III. Part time, honorary, visiting, apprenticeship, freelancing and internee experience will not be counted as experience.
- IV. Only eligible / short listed candidates will be contacted individually for test / interview.
- V. All Posts shall be applied online (<https://www.vu.edu.pk/Opportunities/Jobs.aspx>). It is mandatory to fill all relevant information on online job application form. No hard copy of the application will be acceptable.
- VI. Candidates having foreign degree, will have to submit the equivalence certificate issued from HEC - Islamabad, at the time of interview.
- VII. Candidates, who want to apply for more than one post, must apply separately for each post.
- VIII. Application processing, fee of Rs. 3,000/- (non-refundable) for the post in pay scale "E" and Rs. 1,000/- (non-refundable) for the post in pay scale "J-I to J-IV" shall be paid separately for each post before the closing date or at the time of submission of online job application, through challan form (available on website).
- IX. Applications having incomplete/fake information or without application processing fee will not be entertained.
- X. Written Test for any or all posts may be conducted, at the discretion of the University, where deemed necessary.
- XI. Candidates shall sign an affidavit, at the time of interview, stating that he/she is not dual national and in case of selection, he/she shall not keep dual job, in any manner.
- XII. In case of selection/appointment, candidate(s) shall submit medical fitness certificate, issued by Government Hospital at the time of joining.
- XIII. In case, any deficiency is observed in the eligibility of the candidate or fake/incomplete information is provided by the candidate, his/her candidature will be cancelled or his/her job will be terminated, immediately, at any stage.
- XIV. Your application will not be considered submitted until you complete it by filling all the mandatory fields and click SUBMIT button at the last step.
- XV. Selected candidate may be posted at any campus/office of Virtual University anywhere in Pakistan.
- XVI. No TA / DA will be admissible for appearing in test / Interview.
- XVII. Virtual University of Pakistan reserves the right to reject any or all applications, at any stage, without assigning any reason.

**Applicants should apply online:
Last date of application:**

**www.vu.edu.pk/jobs
Date January 20, 2025**



**For further information, please contact:
DIRECTORATE OF ADMINISTRATION VIRTUAL UNIVERSITY OF PAKISTAN
Sir Syed Memorial Society, 19-Attar, 1251, Islamabad
UAN: (051) 111-880-880, Ext: "1223", "1251" and "3258"**

